



## LJ v. Massinga Reporting: Measure 48

*Date: July 2, 2013 | Revised: June 4, 2020*

#	Measure
48	90% of kinship care providers received written notification of the right to apply for foster home licensing within 10 days of placement.

### Source/Criteria

1. According to the LJ Modified Consent Decree (MCD), 10/9/09, p. 21:
  5. Each kinship care provider [“kinship caregiver”] shall be informed promptly of his or her right to apply to become a licensed foster parent, and each application for licensure shall be timely processed with retroactive benefits provided to the date of application. Each kinship care provider will be given an application and afforded the opportunity to file an application on the date the child is placed in the home. An application will be deemed to have been made when the caregiver indicates in writing his or her desire to become a licensed foster parent. Each kinship care provider shall be afforded the same opportunities for training and other services as licensed foster parents.
2. By DHR Policy, (currently SSA-CW #16-02 (July 1, 2015), p. 2), “All placements and/or living arrangements must be documented within one (1) business day of the physical change of placement for any child involved in the active service case. This applies to OHP and In Home cases.”
3. For purposes of this Measure, “required information” means:
  - a. Written information on the right to become a licensed foster parent; and
  - b. An application to become a licensed foster parent.
4. By agreement of the parties:
  - a. On the date that a child is placed in the home of a kinship caregiver, BCDSS shall provide the caregiver with written information on the right to become a licensed foster parent as well as other potential financial resources. Each kinship care provider will be given an application and afforded the opportunity to file an application on the date the child is placed in the home. The BCDSS representative providing the information will explain to the kinship caregiver that the process can be initiated immediately by calling the BCDSS Welcome Line on the date of placement or a later date. Upon providing the information the BCDSS representative will have the kinship care provider sign a receipt for all provided documents. The application will be deemed to have been made at the time that the caregiver indicates in writing his or her desire to become a licensed foster parent and advises BCDSS of the intent to become a licensed foster parent.

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b. Copies of the receipt for the documents received shall be placed in the electronic file cabinet for the child.

**KEY DATA**

Data	Source
Copies of the receipt for the documents received shall be placed in the electronic file cabinet for the child.	SACWIS system

**Calculations for Report Period Compliance**

<b>Definition</b>	Of the kinship caregivers with whom children in OHP were placed during the reporting period, the number to whom the required information was delivered within ten (10) days of the child’s placement in their home.
<b>Denominator</b>	Number of kinship caregivers with whom children in OHP were placed during the review period.
<b>Numerator</b>	Number of kinship caregivers in the denominator to whom the required information was delivered within ten (10) days of placement of the child(ren).
<b>Unit of analysis</b>	Unique caregivers are counted. If more than one child is placed at the same time with a kinship caregiver, it is counted only once. If an additional child is placed at a different time or the same child is returned to a kinship caregiver with whom the child had been placed previously, each of these separate instances will be counted.
<b>Data exclusions</b>	Kinship caregivers with whom children were placed for less than two days.
<b>Six-month calculation methodology</b>	The percentage of kinship caregivers who met this standard will be calculated by DSS on a monthly basis for each six-month reporting period. Compliance is achieved when the measure calculation total for the six-month reporting period reaches at least 90% compliance.

**Submitted by:** Randi Waltos                      Randi Waltos                      6/30/2020  
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 Director, BCDSS

**Approved by:** Rhonda Lipkin                      /s/    6/4/2020  
 Printed Name    Signature    Date  
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